

Interested in finding out what a CSBL Board member does?

You can be part of a team that brings joy to thousands of people every year while helping those in need in our community. Find out what the Storybook Land Board does behind the scenes and get acquainted by visiting the next Board Meeting (**First Tues. of the month**) at the **Albany Public Library, 2450 14th Ave. SE, Albany at 6 p.m.** New board members are accepted until March 31st.

Criteria for Prospective CSBL Board Members **(Article IV, Section 2 B2 of Bylaws)**

To apply for Board Membership:

1. Applicant must be at least 18 years of age.
2. Complete the online CSBL Volunteer Registration and the Application for New Board Members
3. Agree to fulfill the Board Member Responsibilities (Article IV, Section 3—see below) and adhere to the Code of Conduct (page 3) by signing the Application for New a CSBL Board Member.
4. Agree to serve the full term of one year beginning upon election.
5. Validate the public safety statements.
6. Successfully pass a Criminal Background Check. (Provided by CSBL at no cost)
7. Be approved by the Board.

Christmas Storybook Land Board Member Responsibilities **(Article IV, Section 3 of Bylaws)**

Board Member Responsibilities:

1. New Board Members must attend a training session.
2. Adhere to the Culture Statement and Code of Conduct Policy. (page 3)
3. Except as excused by the President, board members are expected to attend the following:
 - a. 8 Monthly Board Meetings (NO meeting in June, July, August or December)
 - b. 1 Volunteer Dinner Meeting (Winter Gathering)
4. Chair, co-chair, or manage at least one committee or serve on two committees.
5. Except as excused by the President, board members are expected to participate in the annual presentation in November/December as follows:
 - a. 1 shift (3 hours) of Setup of Scene Dividers/Trees/Lights & Electricity OR Tree Pickup
 - b. 1 shift (3 hours) of Scene Setup (Either Saturday or Sunday)
 - c. 1 shift (3 hours) as Scene Fine Tuning
 - d. 1 shift (3 hours) of Scene Take Down
 - e. 2 shifts (6 hours) of Head Greeter
 - f. OR a combination of 6 shifts from the list above to equal 18 hours

Christmas Storybook Land (CSBL) Board Members Code of Conduct:

Christmas Storybook Land (CSBL) embraces a culture that provides mutual respect for all CSBL board members, volunteers, and guests. Below is our Code of Conduct which embodies the CSBL culture:

Responsibility

- Be dependable, follow through.
- Be accountable for your own actions; understand the effect your actions have on others, and try to correct your mistake.

Encouragement

- Inspire others to see their potential.
- Have confidence in your fellow board members and volunteers.

Share

- Be honest and open, inform people on what's going on.

Positivity

- Promote CSBL in a positive manner to the public.
- Have a positive attitude at CSBL meetings and functions.
- Be positive when working out differences of opinions.

Environment

- Provide an inclusive and safe work environment.
- Value board members and volunteer contributions to the CSBL board and functions.
- Do the right thing, and apologize if in the wrong.

Communication

- Everyone's comments are valuable.
- Take time to listen to what people are saying.
- Be respectful when someone is sharing their comments.
- Keep comments constructive and positive.

Teamwork

- Help others in need of assistance.
- Work together to solve a problem, and meet in the middle (mutual agreement/benefit).

Safety

- Shall at no time work at CSBL while being impaired in any way, including being under the influence of any drug or alcohol. Violation will result in immediate dismissal from the activity premises and possible removal from board membership upon Executive Board review.

All CSBL board members are asked to follow the above conduct code. Conduct that does not align with the code statements above may be subject to the disciplinary actions in the CSBL Bylaws.