

Interested in finding out what a CSBL Board member does?

You can be part of a team that brings joy to thousands of people every year while helping those in need in our local community. The results are truly fulfilling! Read the following information. Then email christmasstorybookland@gmail.com for more information or to submit an application.

Criteria for Prospective CSBL Board Members

Criteria for Prospective Board Members (Article IV, Section 2 B of Bylaws)

Prospective board member must:

1. Complete the Application for New Board Members (page 3) and the CSBL Volunteer Registration—if not previously registered (page 4-5), and be approved by the Board
2. Agree to fulfill the Board Member Responsibilities (Article IV, Section 4—see below)
3. Agree to the Code of Conduct (page 2).
4. Agree to serve the full term of one year beginning in March.
5. Successfully pass a Criminal Background Check provided by the CSBL treasurer.

Christmas Storybook Land Board Member Responsibilities **(Article IV, Section 3 of Bylaws)**

Each board member has the duty to fulfill these responsibilities during his or her term of office:

1. New Board Members must attend a training session.
2. Adhere to the Culture Statement and Code of Conduct Policy. (page 2)
3. Except as excused by the President, board members are expected to attend the following:
 - a. 7 Monthly Board Meetings
 - b. 1 Volunteer Meeting (Winter Gathering)
4. Chair or Co-chair at least one committee or serve on two committees.
5. Except as excused by the President, board members are expected to participate in the annual presentation in November/December as follows:
 - a. 1 shift as cable/tree setup helper or tree pickup
 - b. Setup Days
 - c. 1 shift as scene fine tuning helper
 - d. Take Down Days
 - e. 2 shifts as Head Greeter **OR** 3 shifts of Greeter

Christmas Storybook Land (CSBL) Board Members Code of Conduct:

Christmas Storybook Land (CSBL) embraces a culture that provides mutual respect for all CSBL board members, volunteers, and guests. Below is our Code of Conduct which embodies the CSBL culture:

Responsibility

- Be dependable, follow through.
- Be accountable for your own actions; understand the effect your actions have on others, and try to correct your mistake.

Encouragement

- Inspire others to see their potential.
- Have confidence in your fellow board members and volunteers.

Share

- Be honest and open, inform people on what's going on.

Positivity

- Promote CSBL in a positive manner to the public.
- Have a positive attitude at CSBL meetings and functions.
- Be positive when working out differences of opinions.

Environment

- Provide an inclusive and safe work environment.
- Value board members and volunteers contributions to the CSBL board and functions.
- Do the right thing, and apologize if in the wrong.

Communication

- Everyone's comments are valuable.
- Take time to listen to what people are saying.
- Be respectful when someone is sharing their comments.
- Keep comments constructive and positive.

Teamwork

- Help others in need of assistance.
- Work together to solve a problem, and meet in the middle (mutual agreement/benefit).

Safety

- Shall at no time work at CSBL while being impaired in any way, including being under the influence of any drug or alcohol. Violation will result in immediate dismissal from the activity premises and possible removal from board membership upon Executive Board review.

All CSBL board members are asked to follow the above conduct code. Conduct that does not align with the code statements above may be subject to the disciplinary actions in the CSBL Bylaws.

APPLICATION FOR NEW CHRISTMAS STORYBOOK LAND BOARD MEMBER

Complete and sign this CSBL board application form. Mail to Christmas Storybook Land, P.O. Box 246, Albany, OR 97321 or scan and email to christmasstorybookland@gmail.com.

Name: _____
Last First Middle

Address: _____ E-mail: _____

City: _____ State: _____ Zip: _____

Telephone Number: Home _____ Cell _____

Why are you interested in being a Christmas Storybook Land Board Member?

What skills or qualifications do you have that may be helpful to CSBL? These could be acquired through employment, previous volunteer work, or other activities such as hobbies or sports.

What talents or character traits do you have that will positively impact CSBL? (ex: dependability, friendliness, team player, positive attitude, etc.)

List any organizations to which you have provided volunteer services and describe your role or duties:

Have you completed the online CSBL Volunteer Registration which includes questions about criminal history and a release for injury to be considered for Board Membership? YES _____ NO _____

Have you read and agreed to the Criteria and Responsibilities of a Board Member and the CSBL Code of Conduct on page 1-2? Yes _____ No _____

Signature

Date