

APPLICATION FOR NEW CHRISTMAS STORYBOOK LAND BOARD MEMBER

To apply as a new CSBL Board Member:

1. Complete the CSBL Volunteer Registration online: christmasstorybookland.org/volunteer-login/
2. Read and agree to the Criteria for Prospective Board Members, the Board Member Responsibilities, and CSBL Code of Conduct on page 2 & 3.
3. Complete and sign this form. Mail to Christmas Storybook Land, P.O. Box 246, Albany, OR 97321 or email to christmasstorybookland@gmail.com OR submit this form to any CSBL Board Member.

New Board Application deadline April 30.

Name: _____
 Last First Middle

Address: _____ E-mail: _____

City: _____ State: _____ Zip: _____

Telephone Number: Home _____ Cell _____

Why are you interested in being a Christmas Storybook Land Board Member?

What skills or qualifications do you have that may be helpful to CSBL? These could be acquired through employment, previous volunteer work, or other activities such as hobbies or sports.

What talents or character traits do you have that will positively impact CSBL? (ex: dependability, friendliness, team player, positive attitude, etc.)

List any organizations to which you have provided volunteer services and describe your role or duties:

Have you completed the CSBL Volunteer Registration which includes questions about criminal history and a release for injury in order to be considered for Board Membership? YES _____ NO _____

Have you read and agreed to the Criteria and Responsibilities of a Board Member and the CSBL Code of Conduct? (Pages 2 & 3) Yes _____ No _____

Signature

Date

Interested in finding out what a CSBL Board member does?

You can be part of a team that brings joy to thousands of people every year while helping those in need in our community. Find out what the Storybook Land Board does behind the scenes and get acquainted by visiting the next Board Meeting (**First Tues. of the month**) at the **Albany Public Library, 2450 14th Ave. SE, Albany at 7 p.m.** New board members are accepted until April 30th.

Criteria for Prospective CSBL Board Members **(Article IV, Section 2 B2 of Bylaws)**

To apply for Board Membership:

1. Complete the online CSBL Volunteer Registration and the Application for New Board Members
2. Agree to fulfill the Board Member Responsibilities (Article IV, Section 3—see below) by signing the Application for New CSBL Board Member.
3. Agree to serve the full term of one year beginning upon election.
4. Validate the public safety statements.
5. Successfully pass a Criminal Background Check. (Provided by CSBL at no cost)
6. Be approved by the Board.

Christmas Storybook Land Board Member Responsibilities **(Article IV, Section 3 of Bylaws)**

Board Member Responsibilities:

1. New Board Members must attend a training session.
2. Adhere to the Culture Statement and Code of Conduct Policy. (page 3)
3. Except as excused by the President, board members are expected to attend the following:
 - a. 8 Monthly Board Meetings (NO meeting in June, July, August or December)
 - b. 1 Volunteer Dinner Meeting (Winter Gathering)
4. Chair, co-chair, or manage at least one committee or serve on two committees.
5. Except as excused by the President, board members are expected to participate in the annual presentation in November/December as follows:
 - a. 1 shift Setup of Scene Dividers/Trees/Lights & Electricity OR Tree Pickup
 - b. 1 Scene Setup Shift
 - c. 1 shift as Scene Fine Tuning helper
 - d. 1 Scene Take Down Shift
 - e. 2 shifts as Head Greeter OR 3 shifts as greeter
 - f. OR a combination of 6 shifts from the list above

Christmas Storybook Land (CSBL) Board Members Code of Conduct:

Christmas Storybook Land (CSBL) embraces a culture that provides mutual respect for all CSBL board members, volunteers, and guests. Below is our Code of Conduct which embodies the CSBL culture:

Responsibility

- Be dependable, follow through.
- Be accountable for your own actions; understand the effect your actions have on others, and try to correct your mistake.

Encouragement

- Inspire others to see their potential.
- Have confidence in your fellow board members and volunteers.

Share

- Be honest and open, inform people on what's going on.

Positivity

- Promote CSBL in a positive manner to the public.
- Have a positive attitude at CSBL meetings and functions.
- Be positive when working out differences of opinions.

Environment

- Provide an inclusive and safe work environment.
- Value board members and volunteer contributions to the CSBL board and functions.
- Do the right thing, and apologize if in the wrong.

Communication

- Everyone's comments are valuable.
- Take time to listen to what people are saying.
- Be respectful when someone is sharing their comments.
- Keep comments constructive and positive.

Teamwork

- Help others in need of assistance.
- Work together to solve a problem, and meet in the middle (mutual agreement/benefit).

Safety

- Shall at no time work at CSBL while being impaired in any way, including being under the influence of any drug or alcohol. Violation will result in immediate dismissal from the activity premises and possible removal from board membership upon Executive Board review.

All CSBL board members are asked to follow the above conduct code. Conduct that does not align with the code statements above may be subject to the disciplinary actions in the CSBL Bylaws.